



**Affiliation Automation and Monitoring System**  
Central Board of Secondary Education

Grant Letter for:-SL-00088-1314

CBSE/Aff/P-3

Phone: 22509252-57-59  
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Gram:CENBOSEC, DELHI

Central Board of Secondary Education  
Shiksha Kendra, 2, Community Centre, Preet Vihar, Vikas Marg, Delhi-110 092.  
(AFFILIATION BRANCH)

CBSE/Affl./SL-00088-1314/2013-14

Date: 04/03/2012

Sunshine Worldwide Secondary School  
20/1-B, Bainguinim, Off NH4A Bypass Kadamba Road  
Old Goa  
GOA (NORTH)  
403402

Dear Sir/Madam,

With reference to your application dated 14/9/2011 and subsequent correspondence with the school/inspection in this regard,

I am directed to convey the sanction for Composite Provisional Affiliation for Secondary School Examination of the Board for a period of three years w.e.f. 1.4.2012 to 31.3.2015.

1. "School will follow the syllabus on the basis of curriculum prescribed by NCERT for the middle classes".
2. The school will implement Continuous and Comprehensive Evaluation (CCE) as per the schemes of the Board upto Classes X vide Circular No. 39/20-09-2009 dated 20.09.2009 in the school.
3. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State Govt./UT.
4. The school will follow syllabi and courses as per scheme of studies prescribed by the Board for Secondary School Examination and changes made therein from time to time.
5. It is case of switch over from State Board; the school is required to withdraw its affiliation from such Board as dual affiliation is not permissible. Also State Board classes IX will not be continued w.e.f. 1.4.2012. However, for the Class X Examination to be held in the year 2013, the school will sponsor its students for State Board only.

6. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under :-

	Campus area	Enrolment	No. of Sections (pre-primary to X)
(a)	1.0 acre	1250	02 in each class
(b)	1.5 acre	1875	03 in each class
(c)	2.0 acre	2500	04 in each class

- (d) School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.
7. The School will not sponsor candidates for Board's examination of any other School/Branch, which is not affiliated.
8. The school shall sponsor regularly its bonafide and eligible students in Board's class X Examination from the year mentioned above without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates. Failure to do so will lead to *suo moto* withdrawal of the affiliation of the school for secondary Examination granted by the Board.
9. The school should not start Class XI/XII without written approval of the Board. The Board shall not be responsible for any consequences in case class XI/XII is started without following the Affiliation Bye Laws and obtaining the prior approval of the Board.
10. The school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.
11. Service conditions, pay and allowances and other benefits to the employees of the school shall be at least at par with that of corresponding categories of employees working in Government Schools of the State in which the school is located. An undertaking to this effect be sent to C.B.S.E.
12. Service agreement be executed with the staff as per norms generally accepted by the State Government concerned.
13. The school will help the Board in the smooth conduct of the examination by providing the necessary accommodations i.e. Rooms, Halls, etc. available in the school premises and furniture at its disposal for holding its examinations free of charges if required.
14. The school will spare sufficient teachers, for invigilation purpose at the examinations of the Board, as may be required.
15. The school will spare its teachers for evaluation of answer-books for the Board's examinations, if required.
16. The school will provide Laboratories, Library and other facilities as per norms of the Board.
17. The school will abide itself by the conditions of affiliation already prescribed by the State Government concerned.
18. The school should have at least one adequately equipped computer lab with a minimum of 10 computers or computer student ratio of 1:20 and proper software alongwith facility of Broad Band Connectivity with the feature of 'internet always on' from any service provider.

Contd.2/.....

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19. The school shall promote inclusion of student with disabilities/special needs in the normal school as per provisions of the 'persons with disabilities act -1995'.
20. The school and its records shall be opened for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
21. The rate of tuition fee and other fees charged should be commensurate with the facilities provided.

22. The admission to the school shall be opened to all without any discrimination on the ground of religion, cast or race, place of birth or any of them.
23. No unrecognized classes shall run within the premises of the school or outside in the same name of school.
24. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
25. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared in the name of school, as per rules. A copy each of the Statements of Accounts should be sent to the Board every year.
26. The affiliation Code Number allotted to your school is 2830004. This may please be noted and quoted for any correspondence with the Board.
27. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws.
28. The school will apply for further Extension of Provisional Affiliation 'on online' through [www.cbseaff.nic.in](http://www.cbseaff.nic.in) with the prescribed fee of ` 25,000/- and other essential documents before 30<sup>th</sup> June of the preceding year before the expiry of the date of provisional affiliation.
29. The school will open CBSE pattern classes IX w.e.f. 1.4.2012. Accordingly, 1<sup>st</sup> Batch of class X of the school will be appeared at the Board's Examination to be held in the year 2014.
30. School will provide physical facilities as per norms of the Board. The facilities reported at the time of last inspection are as given under:-
- |       |   |   |                                     |
|-------|---|---|-------------------------------------|
| (i)   | Area of school campus                   | - | 8,000 sq. mtr.                      |
| (ii)  | Total built up area                     | - | 3,544 sq. mtr.                      |
| (iii) | Area of play ground                     | - | 4,000 sq. mtr.                      |
| (iv)  | No. of class rooms                      | - | 18                                  |
| (v)   | No. of labs                             |   |                                     |
|       | Biology                                 | - | 01                                  |
|       | Physics                                 | - | 00                                  |
|       | Chemistry                               | - | 01                                  |
|       | Maths                                   | - | 00                                  |
|       | Computer Science                        | - | 01                                  |
|       | Composite Science lab                   | - | 00                                  |
| (vi)  | Size and number of books in the Library | - | Size 30' x 20', No. of Books 1,410. |
31. Other conditions are as per Annexure 'A' enclosed.
32. Special conditions to be complied within three months:-
- The affidavit submitted by the school does not serve the purpose of non-proprietary character of the Trust and therefore, the said affidavit may be submitted duly sworn in before a First Class Magistrate. ✓
  - The school has only 18 class rooms against 18 sections from Class I to IX, hence, there is no vacant classroom for commencement of higher classes. Therefore, additional classrooms may be constructed. ✓
  - Laboratories are small and therefore, needs to be shifted to bigger rooms. *Check size*
  - The school is required to set up a Composite Science lab. *- Done*
  - Number of books in the library is not as per Affiliation Bye-laws. As per norms there should be at least five books per child in the school library excluding text books, magazines, etc. *Done*
  - The school is required to provide broad band internet connection in the Computer Lab. *Done*
  - 07 Teachers are not qualified whereas only trained qualified teachers are required to be appointed, as per norms. *Check*
  - One PRT has already attained the age of superannuated in October 2011. Therefore, a qualified PRT may be appointed in place of her. *Check*
  - Probation period of staff should be one year. However, most of staff has been confirmed after completion of 3-4 years. *will do*
  - The School Managing Committee has not been constituted as per Affiliation Bye-laws. It *will do & ask for approval.*

should have 02 representatives each of parents and teachers of the concerned school.  
Principal of the school should also be Member Secretary of the School Managing Committee.

Yours faithfully,

DEPUTY SECRETARY (AFF)

No. CBSE/Aff/SL-0088-1314/2530004/2012

Dated : 3.4.2012

Copy to:-

1. The Principal, Sunshine Worldwide Secondary School, 20/1-B, Bainguinim, Off NH4 A, Bypass Kadamba Road, Old Goa, Tiswadi, Goa (North) Distt., Goa - 403402
2. The Assistant Director of Education (Acad.), Directorate of Education, Govt. of Goa, Alto, Porvorim, Goa.
3. The Regional Officer, CBSE, New No.3, J-Block, Anna Nagar(W), 16th Main Road, Chennai - 600040
4. The Deputy Secretary (IT), AMC, CBSE, Delhi.
5. The Desk Officer (Goa), Affiliation, CBSE, Delhi.

DEPUTY SECRETARY (AFF)

Registration no.	School name & address	Apply For	Registration Data	Receiving Data	Status	Letter
SL-0088-1314	<b>Name:-</b> Sunshine Worldwide Secondary School <b>Address:-</b> 20/1-B, Bainguinim, Off Bypass Kadamba Road Old Goa <b>Pin:-</b> 403402	Switch Over upto Secondary Level	14-09-2011	28-10-2011	Granted 03-04-2012	Click Here

✓  
✓  
Date -  
Done  
Done  
Done  
Done  
Done  
Done